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As stated in our previous letter:

If you add material to or change the text the Board has approved for publication, you must submit these additions or changes to us before giving them to your publisher or anyone else. In such a case, please mark or otherwise clearly indicate the new material so we can expedite our review. Additional material that must be submitted include, but is not limited to, photographs, photograph captions, illustrations, diagrams, tables, charts, or maps.

You must submit the galley proofs of the final manuscript as it will appear in book form so the Board can verify that the published version is the approved version. Your responsibility as the author is to ensure that the publisher publishes only the Board-approved version. Since this final review may take up to thirty days, please ensure that the publishing schedule permits adequate time for the Board to complete its work. The Board gives galley reviews high priority because it knows that authors and publishers have firm deadlines.

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If you disagree with the Board's reconsideration decisions, you may formally appeal the Board's determination. Such appeals go to the Agency's Associate Deputy Director for a final Agency decision. If you wish to appeal, you must do so within 30 days of the Board's reconsideration decision. The appeal must be in writing and must be sent to the Board's Chairman. Appeal documentation must include the material intended for publication and any supporting material you would like the Associate Deputy Director to consider.

The Board is always pleased to purchase a copy of books published by former Agency employees. Please let us know when a copy to the Board's research library.	ь6	per	CIA
Instructions for deleting files from your hard drive will be forthcoming.			
Please do not hesitate to contact the Publications Review Board at if you have any questions or if we can be of further assistance.	b3	per	CIA
Sincerely,			
Chairman, Publications Review Board		per per	

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A copy of the edited page(s) is enclosed for your records.

After making the changes the Board requires, you must resubmit this latest version of your manuscript, with the changed pages clearly identified, for final Agency review so that we can confirm that you have made all of the required changes and that your manuscript does not contain any classified information. When we confirm that this latest version of your manuscript does not contain any classified information, we will provide limited authorization for you to share this version with your publisher for the purpose of putting this version of your manuscript into galley proof-form or otherwise into the format in which it will appear in publication; this authorization would be contingent upon your submission and our review of this version of your manuscript in the format in which it will appear in publication. When we confirm that the manuscript in the format in which it will appear in publication does not contain any classified information, we will approve that version of your manuscript for publication in that format. Your responsibility as the author is to ensure that the publisher releases only the Board-approved version of your manuscript and that the publishing schedule reflects the requirement for the Board to review and approve the manuscript in the format in which it will appear in publication, prior to publication.

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If you disagree with the Board's determination, you may ask the Board in writing and within 30 days of the initial determination, to reconsider. Include any and all information or explanation of the facts that you believe the Board should know. You may include citations or copies of similar references that show this information to have been previously released and already in the public domain. Although mere listing of published citations may not necessarily be sufficient to change the Board's decision. If the Board upholds its initial decision, you may then formally appeal the Board's reconsideration decision. Such appeals go to the Agency's Associate Deputy Director for a final Agency decision. If you wish to appeal, you must do so within 30 days of the Board's reconsideration decision. The appeal must be in writing and must be sent to the Board's Chairman. Appeal documentation must include the material intended for publication and any supporting material you would like the Associate Deputy Director to consider.

Because your original manuscript contains classified information, we require that you return to us for destruction any and all earlier, non-approved versions of this work, in whatever form, and remove those items from your hard drive. We can offer the assistance of CIA security personnel in this regard.

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